## Person Specification & Job Description

<table>
<thead>
<tr>
<th>Post Title</th>
<th>Seasonal Lifeguard</th>
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<tbody>
<tr>
<td>Pay</td>
<td>£9.00 per hour</td>
</tr>
<tr>
<td>Reports To</td>
<td>Lifeguard</td>
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<tr>
<td>Department/Division</td>
<td>Tourism &amp; Enterprise/ Seafront Services</td>
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<tr>
<td>Work Style</td>
<td>Mobile</td>
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<tr>
<td>Date Prepared</td>
<td>February 2019</td>
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### Qualifications & Training

#### Essential:
- A current nationally recognised Beach Lifeguard Qualification
- Commitment to ongoing training to improve skills.
- Customer Service
- Equalities

#### Desirable:
- Short Range VHF Radio
- Clean driving licence
- IRB Crew or Driver

### Skills, Abilities & Knowledge

#### Essential:
- Good communication & interpersonal skills
- Confident and able to work with the public
- Team Player & Able to work on own initiative
- Well organised, methodical in approach
- Good powers of observation
- Awareness of H&S issues

#### Desirable:
- Good understanding of Health & Safety
- Ability to work under pressure.
- Health and Safety regulations
- Local byelaws relevant to work area/locations
- Relevant knowledge of area of operation

### Job Purpose

1. To provide an effective Beach Lifeguard service on the beaches and promenades of Eastbourne to ensure the highest standards of safety are provided for all beach users.
2. To provide the duty of sea rescue and the provision of first aid where necessary
3. Educates the public regarding beaches, water and sun safety and other public safety matters.
4. Provide a warm welcome to customers and treat them with courtesy and respect at all times.

### Key Tasks

1. Must be able to work when required on a rota basis. Hours are mainly during the day; however we may also be needed to work some evenings.
2. To carry out inshore rescue work, first aid and respond to other emergencies where necessary following the procedures laid down in the Emergency Action Plan.
3. To use both public and Council owned rescue equipment to the best of your advantage in the event of an incident or other emergency on the beach or promenade.
4. To ensure that this equipment is kept in good working order and carry out visual inspections of this equipment on a daily basis, reporting any defects to a Supervisor/Head Lifeguard.
5. To give appropriate advice and assistance to the general public on water safety, local seaside hazards and general local enquiries when necessary and advise the general public on the local bylaws if needed.
6. To crew the Council's Safety Boat when required and patrol the shoreline of Eastbourne.
7. To set up and pack down beach equipment including sunloungers, parasols etc.
8. Complaints, however trivial, should be reported to the Head Lifeguard and recorded in the Complaints Book.

### Working effectively with customers, stakeholders and partners

1. Work as part of an effective Eastbourne Bandstand team that attains the highest possible standards of customer care.
2. Act as an ambassador for the Council dealing with customers, stakeholders and partners.
3. Proactively identify and implement improvements in performance and customer service.

### Information and knowledge

1. Actively maintain knowledge of relevant legislation and good practice, including health and safety, child protection and safeguarding in relation to children, young people and vulnerable adults.
2. Access and accurately update all relevant information systems.

### Corporate Accountabilities

1. To promote equality of opportunity in service delivery in line with strategic corporate policies.
2. To promote a culture that is supportive and to take all reasonable steps to maintain good employee relations
3. Staff are encouraged to participate fully in promoting a safety culture to protect themselves, colleagues and other people affected.

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*This Person Specification & Job Description sets out the duties of the post at the time it was drawn up. Such details will vary from time to time without changing the general character of the duties or the level of responsibility involved.*